

**MINUTES OF THE MEETING OF
THE SALCOMBE HARBOUR BOARD
HELD AT CLIFF HOUSE, SALCOMBE ON MONDAY 18 NOVEMBER 2013**

Members in attendance			
* Denotes attendance		∅ Denotes apology for absence	
*	Cllr R J Carter (Chairman)	∅	Mr G Burrell
∅	Cllr M J Hicks	∅	Dr C C Harling (Vice Chairman)
*	Cllr K R H Wingate	∅	Mr M Mackley
*	Cllr S A E Wright	*	Mr H Marriage
		*	Mr A Thomson
		∅	Mr M Taylor
∅	Cllr H D Bastone		

Item No	Minute Ref No below refers	Officers in attendance and participating
All agenda items		Salcombe Harbour Master and Member Services Manager

SH.29/13 MINUTES

The minutes of the meeting of the Salcombe Harbour Board held on 23 September 2013 were confirmed as a correct record and signed by the Chairman.

SH.30/13 URGENT BUSINESS

The Harbour Master asked for two items of business to be brought to the attention of the Board. The first matter was that he announced his retirement, which would take effect from spring 2014. Members of the Board expressed their thanks for his hard work.

The second item related to the Rivermaid Passenger Ferry which was now under new ownership and meetings were being held with the new owners to see how the Board could help and support them in their new venture.

SH.31/13 DECLARATIONS OF INTEREST

Members were invited to declare any interests in the items of business to be considered during the course of the meeting, and the following were made:

Cllr Wright, Mr Marriage and Mr Thomson all declared a disclosable pecuniary interest in all related agenda items by virtue of having moorings or paying harbour dues to the Council, however as the Deputy Monitoring Officer had previously granted a dispensation under Paragraph 8.1 (c) of the Code of Conduct (minute SH.14/13 refers), all Members remained in the meeting and took part in the discussion and debate on all agenda items.

SH.32/13 PUBLIC QUESTION TIME

There were no members of the public in attendance who wished to utilise the question time session.

SH.33/13 FEEDBACK FROM HARBOUR COMMUNITY FORUMS

The Board received verbal update reports from the Board Members who attended the Harbour Community Forums, during which reference was made to:-

Salcombe Kingsbridge Estuary Association (SKEA)

The representative for SKEA was not in attendance.

Salcombe Kingsbridge Estuary Conservation Forum (SKECF)

The representative for SKECF was not in attendance

Kingsbridge Estuary Boat Club (KEBC)

Representatives of the KEBC were in attendance and had no points to raise.

South Devon & Channel Shellfishermen

The South Devon and Channel Shellfishermen had an issue that had been raised with their representative, who would take the matter up with the Assets department at South Hams District Council.

Kingsbridge and Salcombe Marine Business Forum

The representative advised that there were no issues to raise.

SH.34/13 PERFORMANCE MANAGEMENT

The Board was presented with a report that set out the Harbour's performance against agreed Performance Indicators (PIs).

The Harbour Master introduced the report and took Members through the key elements and advised them of more detail where appropriate.

In respect of minor collisions, the Harbour Master was able to advise the Board of the locations of reported collisions, the main concentration being close to the Sailing Club Start Line and throughout the Bag. Following a brief discussion it was agreed that the Harbour Master would discuss the information with the Yacht Club. In respect of pollution incidents, the Harbour Master advised that South West Water had now been prosecuted for two instances that took place during the first quarter at South Sands and Chapel End. Finally, in respect of abuse of harbour staff, Board Members were adamant that these instances should be monitored and kept under review as this behaviour was unacceptable and that the harbour staff deserved the support of the Board.

It was then:

RESOLVED

That the report be noted.

SH.35/13 **OPINION SURVEY**

The Board was asked to consider a report that outlined the results of the Harbour Authority 2013 Opinion Survey.

The Harbour Master introduced the report and advised the Board that the table of trends on page 25 of the presented report showed the most important information.

During discussion, the Harbour Master stated that he felt the Survey was useful and should be continued. Board Members asked that a web-based survey be compiled so that harbour users who did not come ashore and use the Opinion Survey in the Harbour Office could still leave their feedback.

It was then:

RESOLVED

- a) That the report be noted; and
- b) That the contents of the report be noted when formulating policy for the future.

SH.36/13 **MATTERS FOR FUTURE CONSIDERATION**

The Board considered a report that identified matters for future consideration by the Harbour Board.

During discussion, Members asked if a workshop could be arranged to discuss linking in with traders both at Salcombe and Kingsbridge. The Harbour Master advised that the Councils Economic Development Officer would be able to assist and perhaps facilitate such a workshop. Members had a number of ideas that could be discussed and were keen to work together with traders.

The Board expressed a wish for the March 2014 meeting to take place at Kingsbridge and the June 2014 meeting to take place at South Pool.

It was then:

RESOLVED

That the report be noted.

(Meeting commenced at 2.30 pm and concluded at 3.40 pm)

Chairman